

Title (Time New Roman 14 pt, centered, in boldface)

Author^{a*}, Author^b

^a Email, Department, School, University, Country (Time New Roman 12)

^b Email, Department, School, University, Country (Time New Roman 12)

* Corresponding author, Email (Time New Roman 12)

Section 1 Abstract

- The title (i.e., Abstract) is flushed left, boldface in Time New Roman, 12 pt.
- The text is in Time New Roman, 12 pt.
- Start the first paragraph with indentation.
- Keywords: Maximum 4 words (Time New Roman 12 pt)

Section 2 Content

- Use Time New Roman 12 pt throughout the text.
- Level 1 title (e.g., Introduction, Literature Review, and Methodology) is flushed left, boldface, in title case heading.
- Start every paragraph with indentation (1 tab).

- Level 2 title (i.e., 1.1, 2.1) is flushed left, in boldface, title case heading.
- Level 3 title (i.e., 1.1.1, 2.1.1) is flushed left, in boldface *italic*, title case heading.

- For both tables and figures:
 - The table or figure number is written in boldface, Time New Roman, 12 pt.
 - Titles of the table/figure should be in italicized title case below the table/figure number, with a blank line between the number and the title.
 - Use Time New Roman 10 in the tables and, if possible, in the graphs or charts.
 - Leave 1 line between the tables/figures and the text.
 - Number all tables with Arabic numerals sequentially.

Section 3 About the Author(s)

- The level 1 title is flushed left, boldface, in title case heading.
- Start every paragraph with indentation.
- This section should not exceed 150 words.

Section 4 References

- The level 1 title is centered, boldface, in title case heading.
- Follow the APA Style (6th edition).

Section 5 Appendices (Optional)

- The title labelled “Appendix” is followed by a title on the next line that describes the subject of the appendix.
- The level 1 title is centered, bolded, and in title case.
- If there are multiple appendices, each should be labelled with a capital letter and referenced in-text by its specific title (for example, “see Appendix B”).

**** Page setup**

The top and left margins must be set at 1.5 inches and the bottom and right margins must be 1 inch.

***** The author(s) should strictly follow the format requirement in submitting the manuscript. Any manuscript that does NOT strictly conform to the above criteria will not be considered for presenting at the conference.**